



**WILLOWS UNIFIED SCHOOL DISTRICT
Office of the Superintendent**

Management Report

DATE: June 11, 2020

AGENDA TOPIC: COVID-19 Operations Written Report

PRESENTER: Ellen Hamilton, Director of State & Federal Programs

BACKGROUND INFORMATION:

Executive Order N-56-20 requires that all LEAs complete a written report to explain the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency, the major impacts of such closures on students and families, and a description of how the LEA is meeting the needs of its unduplicated students.

RECOMMENDATION:

An LEA's local governing board or body approves the COVID-19 Operations Written Report, on or before July 1, 2020. Approval is required.



COVID-19 Operations Written Report for Willows Unified School District

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
Willows Unified School District	Dr. Mort Geivett Superintendent	mgeivett@willowsunified.org 530-934-6600	June 11, 2020

Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

Due to COVID-19 and school closures, Willows Unified School District's teachers and staff have been working to engage students in distance and blended learning. Counselors at every school site are also checking in with students and families about how students are doing to the extent possible. School closures impacted daycare, technology, social and emotional learning, and community events such as state and county fairs, graduations, proms, and teacher/peer engagement interactions.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

Willows Unified School District teachers and staff have been working to meet the needs of English learners, foster youth, and low-income students effectively. Resources are made accessible for all students through technology, hard copy instructional materials, and project work. Counselors are checking in periodically with our foster students. Teachers are using district-wide adopted curriculum that have digitally integrated and/or designated ELD components for students when doing distance learning. Rosetta Stone and other related materials are offered for our ELD students to practice English. Weekly Zoom meetings are held by the ELD teachers at the secondary levels, along with weekly assignments posted on Google Classroom. ELD aides are also being made available to help students with translations, questions, and clarifications. Staff members are utilizing online tools to help assist students with their language needs, as well to create a sense of comfort, security, and school connections during this pandemic.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

Teachers are learning to create new instructional methods or lesson design and delivery by combining, rearranging, or adding elements to what already exists in their lesson plans. Teachers are communicating with students, among other methods, through packet work, Google Classroom, Zoom, emails, and phone calls. Chromebooks are issued to students who do not have the means for online distance learning.

Free access to internet is also provided to students. Staff members have delivered work packets and chrome books to the homes of students who do not have transportation. Communication with parents and students is maintained through Blackboard, emails, and posted on school and district websites in English and Spanish. In addition, online Professional Development opportunities are available for staff members to enhance their ability to meet the needs of all learners.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

Through the Community Eligibility Provision, Willows Unified School District is serving free breakfast and lunch Monday through Friday for anyone under the age of 18 in the community. There are 17 locations where families can pick up free meals. Meals served at the high school are served through the snack bar windows which provide a glass barrier for staff and student protection. Personal protective equipment is worn by employees serving meals at the various locations.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

This is not applicable to our district.